

+ 351 261 866 163

SKYPE (Support): cardpresso.support

TECHNOTE: 04/2019

Subject: How to configure the Point to Indexed Image Field (V2)

DATE: April 09th, 2019 **AUTHOR: TECHNICAL SUPPORT PRODUCT/AREA:** Database

In this technote we will teach you how to set the Point to Indexed Image.

This feature enables you to link a photo folder to your database through cardPresso.

So on you database you can add an additional field for the "Photo" or use an existing one.

And on that column you need to have the same name as you have on the photos, so it can pull the correct image for each person/object.

Refer to the image below for an example.

| | | | | | | - | | | |
|--------|----|----------|-----------|------------|----------|---|-----------|---------------|---------|
| | ID | NAME | PHONE | Date | Photo | \leftarrow \rightarrow \checkmark \uparrow \blacksquare > Pho | to | ✓ ひ Search Ph | noto |
| | 1 | James | 912565123 | 01/01/2018 | James | A Quick access | | | |
| | 2 | Harry | 912565124 | 02/01/2018 | Harry | Desktop 🖈 | | | |
| | 3 | Paul | 912565125 | 03/01/2018 | Paul | Documents 🖈 | James.png | Harry.png | Paul.jp |
| | 4 | Chris | 912565126 | 04/01/2018 | Chris | Google Drive 🖈 | | | |
| | 5 | Laura | 912565127 | 05/01/2018 | Laura | ConeDrive | | | |
| | 6 | Henry | 912565128 | 06/01/2018 | Henry | This PC 3D Objects Chris.png L | Laura.png | Henry.p | |
| | 7 | Steven | 912565129 | 07/01/2018 | Steven | Desktop | | | |
| | 8 | Tom | 912565130 | 08/01/2018 | Tom | | | | |
| _ | 9 | Nick | 912565131 | 09/01/2018 | Nick | | | | |
| .:C:mi | 10 | Benjamin | 912565132 | 10/01/2018 | Benjamin | | | | |
| | 11 | Travis | 912565133 | 11/01/2018 | Travis | | | | |
| | 12 | Richard | 912565134 | 12/01/2018 | Richard | |] | | |
| | 13 | Carl | 912565135 | 13/01/2018 | Carl | | | | |
| | 14 | Kenny | 912565136 | 14/01/2018 | Kenny | | | | |
| | 15 | Fransis | 912565137 | 15/01/2018 | Fransis | 신남(曰: | | | |
| | 16 | Frank | 912565138 | 16/01/2018 | Frank | | | | |
| | 17 | Philipe | 912565139 | 17/01/2018 | Philipe | | | | |
| | 18 | Bradley | 912565140 | 18/01/2018 | Bradley | | | | |
| | 19 | Arthur | 912565141 | 19/01/2018 | Arthur | | | | |
| | 20 | Gabriel | 912565142 | 20/01/2018 | Gabriel | | | | |
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After that go to the software and reconnect your database, so locate the database document again so it searches for the new field.

Then on the database tab you will need to select the **"Point to Indexed Image"**, so go to the **"..."** >> **"Data Type"** and select it.

| [| iew | Database | |
|------------------|------------|---|-----|
| | Prev | C:/Users/drodrigues/Desktop/DatabaseSample.xisx | |
| | Background | Record 1 of 21 | |
| | Clipart | | |
| | Layouts | 1 Id | |
| | Database | James | |
| | ise Find | Phone | |
| | t Databë | 912565123 | |
| | Scrip | 43101,00 \$ | |
| | | Photo James | |
| CP | | | |
| ID CAR SOFTWA | D Are | | 2 / |



| Photo Properties |
|----------------------------|
| Column Caption |
| Photo |
| Data Type |
| Point to Indexed Image 🛛 👻 |
| Editing Allowed |
| Yes v |
| Acquire |
| From Photo Editor |
| OK Cancel |

Then on the Photo Properties click on the "..."

| Da | ita Type | | |
|----|------------------------|--|--|
| | Point to Indexed Image | | |

A window will open, click on "..." again and **select the folder that you have the images saved**.

| | Indexed Image | | | |
|---------------------|--------------------------|-------------------|-----|-----|
| | Images Folder | | | |
| | C:/Users/Public/Pictures | s/cardPresso | | |
| | Do not search in do | ocument folder | | |
| | File Name | | | |
| | | | | |
| - | Valid extensions | | | |
| | jpg,png,bmp,tif,gif,svg | | | |
| | Image Format | Image Free format | • | |
| | Image Name | Show | - | |
| | Default Image Name | Unique Identifier | | |
| | | OK Car | cel | |
| ID CARD SOFTWARE | 7. | | | 3/4 |
| | | | | |



After that click **"Ok"** on everything and refresh the database.



All the photos should be visible on the software now and linked to each person's/object's record.

